

The Minutes of the IQAC meeting held on August 12, 2017 at 12.30 p.m. in the Mini Conference Room. The I/C Principal Mr. Parag Thakkar chaired the meeting.

Following members were present for the meeting.

1. I/C Principal Mr. Parag Thakkar
2. Dr. Jehangir Bharucha
3. Dr. Madhuri V. Tikam
4. Dr. Pooja Ramchandani
5. Dr. Priyamvada Sawant
6. Dr. Madhu Kelkar
7. Dr. Amit Nandu
8. Dr. Paromita Chakrabarti
9. Dr. Chandani Bhattacharjee
10. Ms. Geeta Sahu
11. Dr. Rani Tyagi
12. Ms. Simran Kalyani
13. Dr. Navin Punjabi
14. Mr. Yunus Gangat
15. Ms. Tasneem Razmi
16. Ms. Nidhi Thanawala
17. Ms. Pooja Lalwani (Special Invitee)

The minutes of the previous meeting was read by Ms. Geeta Sahu.

The following matters were discussed:

- The meeting begun with the brainstorming session regarding CPE Projects.
- Simulative learning was the main objective noted in CPE Proposal. Under which the suggestions invited for infrastructural development.
- All IQAC members raised a need of additional state of the art computer lab and digital library for the effective learning.
- Asked suggestion for proposed location for new computer lab.
- Mr. Yunus was requested to guide about the configuration of required hardware and software.
- Dr. Tikam informed the members about the Video Conferencing Proposals collected from various vendors. She requested the members to attend the demo sessions so the college can finalize the best option.
- Dr. Priyamvada explained about the Sound Recording Studio Project.

- Dr. Bharucha updated the members about the upgradation of CCTV's in the entire college.
- A team of 5 members, Dr. Geeta Nair, Ms. Simran Kalyani, Mr. Yunus Gangat, Dr. Rita Khatri and Dr. Madhuri Tikam, were requested to visit the furniture shops to finalise the chairs for Computer lab and digital library.
- Ms. Pooja Lalwani was a special invitee for the meeting, conveyed the development of HR Gymnasium and invited suggestion for the name and location for the same.

The meeting concluded with an acknowledgement on above suggestions and vote of thanks to the Chair.

The Minutes of the IQAC meeting held on October 3, 2017 at 11.00 a.m. in the Mini Conference Room. The I/C Principal Mr. Parag Thakkar chaired the meeting.

Following members were present for the meeting.

1. I/C Principal Mr. Parag Thakkar
2. Dr. Jehangir Bharucha
3. Dr. Madhuri V. Tikam
4. Dr. Pooja Ramchandani
5. Dr. Priyamvada Sawant
6. Dr. Madhu Kelkar
7. Dr. Amit Nandu
8. Dr. Paromita Chakrabarti
9. Dr. Chandani Bhattacharjee
10. Ms. Geeta Sahu
11. Dr. Rani Tyagi
12. Ms. Simran Kalyani
13. Dr. Navin Punjabi
14. Mr. Yunus Gangat
15. Ms. Tasneem Razmi
16. Ms. Nidhi Thanawala

The minutes of the previous meeting was read by Ms. Geeta Sahu.

The following matters were discussed:

- The meeting begun with a demo of Video Conferencing by Zeromiles Ltd. All the members admired and approved project. Principal praised the efforts of Dr. Tikam and Mr. Yunus taken for the project.
- Mr. Nachiket Shukla from Wideanglens has given a presentation on Photography Studio in progress and clarified the queries of IQAC members.
- Dr. Tikam explained the digital repository project and informed the committee about the purchase of the required software and a portable inventory machine for library collection.
- The committee members also admired the setting of new computer lab and digital library on 3rd and 1st floor respectively.
- After a brainstorming session it was decided to set up HR Gym on 5th floor where college can assign attached bathrooms. The students have suggested many names for the Gym from which the title“Fitness Point - HR Gymnasium”and its logo was finalized.

The meeting concluded with an acknowledgement on above suggestions and vote of thanks to the Chair.

The Minutes of the IQAC meeting held on February 5, 2018 at 11.30 a.m. in the Mini Conference Room. The I/C Principal Mr. Parag Thakkar chaired the meeting.

Following members were present for the meeting.

1. I/C Principal Mr. Parag Thakkar
2. Dr. Jehangir Bharucha
3. Dr. Madhuri V. Tikam
4. Dr. Pooja Ramchandani
5. Dr. Priyamvada Sawant
6. Dr. Madhu Kelkar
7. Dr. Amit Nandu
8. Dr. Paromita Chakrabarti
9. Ms. Geeta Sahu
10. Dr. Rani Tyagi
11. Ms. Simran Kalyani
12. Mr. Yunus Gangat
13. Ms. Tasneem Razmi
14. Mrs. Malvika Ramchandani (Special Invitee)

The minutes of the previous meeting was read by Ms. Geeta Sahu.

The following matters were discussed:

- Dr. Pooja Ramchandani reiterated that in certain subjects there were large number of failures due to 100 marks papers and IQAC should have a joint meeting with exam committee on remedial measures.
- Dr. Bharucha was given the task of preparing SOP on various aspects related to exam and to discuss these in next meeting.
- Ms. Geeta Sahu suggested that the weekly tests should be conducted for students in the subjects of Mathematics and Economics.
- Principal asked the preference dates for Faculty Development Program to Lonavala. The date could not be decided due to various activity and examinations. So FDP was postponed to next semester.
- Mrs. Malvika Ramchandani reported the tie up with Satya Sai Baba Foundation is a successful one and they were happy with HR Students, however punctuality issues were noticed.
- Duties were allocated to IQAC member for preparing AQAR and this time they were allowed to take one member outside IQAC as a buddy.

The meeting concluded with an acknowledgement on above suggestions and vote of thanks to the Chair.

The Minutes of the IQAC meeting held on April 2, 2018 at 12.30 p.m. in the Mini Conference Room. The I/C Principal Mr. Parag Thakkar chaired the meeting.

Following members were present for the meeting.

1. I/C Principal Mr. Parag Thakkar
2. Dr. Jehangir Bharucha
3. Dr. Madhuri V. Tikam
4. Dr. Pooja Ramchandani
5. Dr. Priyamvada Sawant
6. Dr. Madhu Kelkar
7. Dr. Amit Nandu
8. Dr. Paromita Chakrabarti
9. Ms. Geeta Sahu
10. Dr. Rani Tyagi
11. Ms. Simran Kalyani
12. Mr. Yunus Gangat
13. Ms. Tasneem Razmi

The minutes of the previous meeting was read by Ms. Geeta Sahu.

The following matters were discussed:

- Dr. Pooja Ramchandani reported on the smooth running of the University Examination and appreciated the functioning of new digital duplicator for speedy copying of question papers.
- Dr. Bharucha presented SOP on various aspects related to exam.
- Ms. Simran gave a presentation on Unfair Means Inquiry Committee Procedures
- Dr. Bharucha informed the committee members about the next day LIC visit for Ph.D. in Business Economics and its preparations.
- IQAC members updated the progress of AQAR and discussed the report.
- Dr. Tikam informed about the Fire Hydrant system installed in the building and requested the members to attend the demonstration to be held on April 7 at 11.30 a.m. in the college campus.

The meeting concluded with an acknowledgement on above suggestions and vote of thanks to the Chair.